Milda Sereikaite

Luxury Sales Associate

◎ London, UK

⊘ Milda is **Available to work**

Portfolio link

View profile on Dweet

Work Preference

Location: Open to relocate

Pattern: Open to Full time or Part time work

Employment: Freelance Assignments, Hourly Consulting, Permanent Positions

Skills

Communication (Advanced)

Customer Service (Advanced)

Relationship Building (Advanced)

Time Management (Advanced)

Teamwork (Advanced)

Organization Skills (Advanced)

Languages

Greek (Basic)

Lithuanian (Fluent)

English (Fluent)

About

A recent graduate with a 2:1 Business Management and Finance degree from Roehampton University and a motivated Sales Advisor with 4 years of experience in retail industry. Experienced in CRM client focused, improving customer satisfaction and being IT Literate in MS Office. Throughout my experiences I have developed organisation skills, team building record and communication skills from working in different sectors.

BRANDS WORKED WITH

Calzedonia   Harrods   Hilton   Marsh and Parsons   O'Halloran & O'Brien

Oxfam   Saint Laurent

Experience

Luxury Sales Assistant /

Harrods | May 2022 - Mar 2023

Ensure customer service is of the highest standards at all times
•Supporting management in achieving all store and company sales targets, operations goals, policies and procedures
•Keeping up with the fashion trends and being an expert with the brands

Office Assistant /

Marsh and Parsons | Dec 2021 - May 2022

Organised office and assisted associates in ways that optimised procedures
•Helping achieve its targets and KPI's by providing an efficient, responsive and customer focused administration support service to the frontline
•Monitor the content of the office generic email and voicemail accounts daily and on a regular basis

Sales Advisor

Calzedonia | Jan 2020 - May 2022

Interfaced with customers, determined needs, provided recommendations whilst upselling products and meeting the sales targets.
•Helped setting up store KPI for the team and being aware of the store promotions in order to maximise the sale opportunities for the customers. Displaying new merchandise and stocked sales floor with latest items.
•Used active listening and relationship-building skills to assess customer needs, build rapport and connect with viable solutions.

Office Assistant

O'Halloran & O'Brien | Oct 2019 - Jan 2020

Designed electronic file systems and maintaining electronic paper files up to date by using Word and Excel.
•Organised files, filling out reports and scanning documents, communicating with suppliers in ordering required equipment needed for the project.
•Worked closely with manager to compose and send documents to the headquarters by reviewing files, records and critical information to confirm accuracy.

Volunteer

Oxfam | Mar 2019 - Jul 2019

Processed donations received, sorting and pricing them accordingly with the appropriate price policy.
•Colour coding the clothes in the layout and displaying products at the front store with different features to keep the store looking presentable.
•Developed leadership skills by working closely with a team and training new volunteers

● Waitress

Hilton | Mar 2018 - May 2018

As part of one-month work experience for College, I got insightful understanding of operations of the organisation by recording orders and partnered with team members to serve food and beverages during special events.
•Coordinating seating for a high-volume restaurant by planning and prioritising seating patterns.
•Increasing customer satisfaction rating by being aware of guest's unique needs and catering service offerings to individuals..

● Client advisor

Saint Laurent | Mar 2023 - Jan 2024