



# Nicholas Tong

Retail Sales Assistant

📍 London, UK

🟢 Nicholas is **Available to work**

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## Work Preference

Location: Not looking to relocate

Pattern: Open to Full-time work

Employment: Permanent Positions, Hourly Consulting, Freelance Assignments

## Skills

Teamwork (Advanced)

Organization Skills (Intermediate)

Time Management (Advanced)

Interpersonal Communication (Intermediate)

Written Communication (Intermediate)

Administration (Beginner)

## Languages

Chinese (Native)

Korean (Basic)

English (Native)

## About

Recent Master of Laws graduate and currently working as a freelance academic legal writer. A fashion-conscious individual with a desire to enhance my knowledge of the retail market. Highly motivated, detail-oriented and able to perform well in a team.

### BRANDS WORKED WITH

Bright Network

Academic Minds

Allen & Gledhill LLP

Rajah & Tann LLP

Singapore Armed Forces

Ernst & Young

## Experience



### ● Intern

Bright Network | Jul 2020 - Jul 2020

Attended various virtual talks hosted by pre-eminent law firms which shed light on the current legal landscape and the impact of Covid-19 to the legal sector

- Completed an acquisition assignment which afforded me with a greater depth of understanding in terms of the complexities involved in an M&A deal, as well as key considerations for due diligence and types of dispute resolution models



### ● Legal Writer

Academic Minds | Jul 2020 - Jul 2020

Completed assignments in various areas of law, such as criminal law, constitutional law and public international law

- Improved the overall grade of a client's academic work by one band after stylistic and academic edits
- Provided advice to a client with regards to their personal statement application 07/2020 to 07/2020

### ● Legal Intern

Allen & Gledhill LLP | Sep 2019 - Sep 2019

Dealt with cases that has international law elements, particularly concerned with the choice of law rule for torts and the double actionability rule

- Analysed cases that had elements of restructuring and insolvency law, and looked at solicitor's undertaking for security costs and how it is governed by the same principles governing contracts
- Participated in a mock evidential hearing with regards to a dispute undergoing arbitration as part of an internship assignment
- Translating documents into English from Chinese

### ● Legal Intern

Rajah & Tann LLP | Jun 2019 - Jul 2019

Interned in the Technology, Media & Telecommunications ("TMT") department

- Conducted research on e-commerce, such as certain barriers to entry for firms wanting to expand and start e-commerce platforms in developing countries in Southeast Asia
- Undertook research not only on the laws of passing off, but also analyzed the firm's website and profile which contributed towards building a lawsuit against the firm
- Conducted research on social media, such as how data is being harvested
- Used research findings to craft slides that were successfully used by one of the law partners giving a presentation on social media to secondary school students
- Looked into certain privacy issues and how it is governed by the Personal Data Protection Act (PDPA)

## ● Navigational Specialist

Singapore Armed Forces | Oct 2016 - Aug 2018

- Served in the Republic of Singapore Navy as part of national conscription
- Managed the radar and charts out at sea
- Cultivated strong organizational skills as juggling different tasks was part and parcel of being a ship crew
- Besides navigational task, I had to receive incoming ships or assist other departments whenever required
- Exposure to long naval voyages as a radar specialist where battle simulations were often conducted improved my ability to work under pressure and strengthened my mental fortitude
- Attained the equator crossing certificate after completing the equator crossing trial

## ● Tax Intern

Ernst & Young | Mar 2015 - Aug 2015

- Assisting associates in tax computations at the end of the tax fiscal year
- Filing of annual tax reports
- Attended and took notes during executives meeting