



Eden Chan

Planning Project Manager

London, UK

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Languages

Mandarin (Fluent)

Chinese (Fluent)

English (Fluent)

About

A skilled senior Project Manager with 12+ years experience in interior design. I have a proven track record in successfully delivering in multi-national retail, (new stores and refurbishment projects), office spaces, and residential spaces in the APAC region. Client and employers include Louis Vuitton, Ermenegildo Zegna and Christian Dior. My expertise includes both interior fit-outs and facade design of outlets. I have highly developed multitasking skills in delivering complex projects with an exceptional eye for detail. I liaise efficiently with external suppliers, clients and manage internal stakeholders to ensure superior outcomes completed on schedule, within budget and with a strong emphasis on quality. I am seeking opportunities to consolidate and develop my experience to date in a multi-national retail environment in the UK.

BRANDS WORKED WITH

AMS (Hong Kong) Ltd.

Ermenegildo Zegna (Hong Kong) Ltd.

Louis Vuitton Pacific Limited

Pure Creative International Ltd.

Experience

● Store Project Assistant Manager

Louis Vuitton Pacific Limited | May 2019 - Jun 2023

Key Responsibilities:

- Managed APAC projects on Fit-out and Facade, leading a team of internal project coordinators, external consultants and contractors for pop-up, standard, airport and global stores.
 - Analysed yearly unit rates to set budgets of both existing store concepts and new concept designs, reviewed tender reports and cost variation of each project.
 - Developed new built-in and loose furniture as well as new façade concepts by arranging detailed mock-up studies for every technical issue.
 - Liaised with Landlords on handover conditions and reinstatement requirement as well as securing location and size of stores and external back of house.
 - Worked closely with HQ in Paris and local procurement teams to determine suitable suppliers worldwide to deliver new designs for upcoming projects.
- Key Achievements:
- Successfully delivered new openings and refurbishment of 16 stores in APAC region within budget and on schedule.
 - Successfully managed 12 on-going projects with aggressive deadlines while meeting targeted objectives.
 - Delivered and worked on store size from 100 square metres to 2,700 square metres.

● Store Planning Project Manager

Ermenegildo Zegna (Hong Kong) Ltd. | Jun 2015 - May 2019

Key Responsibilities:

- Managed retail projects in APAC regions - project lead for standard, airport, and flagship stores as well as office project liaising with consultancy and contractor teams.
 - Prepared project budgets and timeline liaising with other departments in determining specifications for store openings.
 - Worked closely with HQ in Milan team on procurement, tender process and tender analysis.
 - Worked closely with Milan design team during all project stages to ensure branding specification are feasible for site construction and practicable for retail operations within set CAPEX.
- Key Achievements:
- Successfully delivered 20 stores of new opening and refurbishment in APAC region within budget and on schedule.
 - Successfully delivered projects in phases, concurrently with business operation to maximise store profitability.
 - Successfully delivered and worked on store size from 80 square metres up to 530 square metres while handled 8 on-going projects.

- **Designer & Project Manager**

Pure Creative International Ltd. | Nov 2011 - May 2015

Key Responsibilities:

- Lead architectural consultant providing advice and services to Christian Dior Couture (main client) with MEP consultant and contractors.
- Prepared tender packages, processing tenders and procurement for the client.
- Worked closely with client from rationalising flagship store design, drawings review & development, site management to store openings.

Key Achievements:

- Successfully delivered 12 store openings in China region on time with excellent quality.
- Worked on store size from 760 square metres to 990 square metres.

- **Assistant Interior Designer**

AMS (Hong Kong) Ltd. | Aug 2010 - Aug 2011

Key Achievements and responsibilities:

- Designed and build of 2 luxurious residential projects (single story apartment & triplex house) to clients' specification, schedule and budget in Hong Kong.
- Managed projects from Design and rendering to materials exploration and selection to satisfy clients' expectations.

Education & Training

2007 - 2010 ● **The Hong Kong Polytechnic University**

Bachelor of Arts,

2005 - 2007 ● **HKU SPACE COMMUNITY COLLEGE**

Bachelor of Science in Architectural Engineering,