

# Ume Aimen Hus-sain Akhtar

Library Assistant

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## Languages

English

## About

I am a hardworking and responsible Person,I always perform my tasks on time which influences my seniors and juniors and all the staff members of my school . I am able to handle multiple tasks on a daily basis. I use a creative approach to problem solve. I am a dependable person who is great at time management. I am always energetic and eager to learn new skills.

### BRANDS WORKED WITH

- APEX Academy
- Loxford School
- Redbridge Library

## Experience



- Student**  
Loxford School | Sep 2022 - Nov 2022  
Helped kids doing their tasks

- library assistant**  
Redbridge Library | Dec 2021 - Dec 2021



- Tutor**  
APEX Academy | Nov 2020 - Dec 2020

## Education & Training

- 2019 - 2021 ● **Loxford School of Science and Technology**  
BTEC Business Level 3 Extended Diploma,
- **University of Greenwich**  
Accounting and Financial Information Systems,