



Saheli Roy

pursued masters in International business and management | system engineer

Canning Town, UK

Saheli is **Available to work**

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Work Preference

Location: Open to relocate

Pattern: Open to Full-time work

Employment: Permanent Positions, Hourly Consulting, Freelance Assignments

Skills

Global Human Resources Management...

Systems Engineering (Advanced)

Training & Development (Advanced)

TeamMate (Advanced)

Education (Advanced)

Team Culture (Advanced)

Communication (Advanced)

Workplace Culture (Advanced)

Business Culture (Advanced)

Organizational Culture (Advanced)

About

An enthusiastic confident, honest with hardworking individual with an excellent ability to interact with stakeholders of all ages and backgrounds. I have experience in leading teams through various projects, and I have developed strong communication and problem-solving skills. Passionate about careers and completed an internship in management role and am proficient in relevant software such as Microsoft word, Sap, Qad. I am confident that my analytical and quantitative skills would make me an asset to any team.

BRANDS WORKED WITH

- Harrods
- SalesEra
- University of Portsmouth
- ITTI PVT LTD
- FTD Automation Private Limited
- Karnataka Power Transmission Corp Ltd (Kptcl)

Experience



● sales concession

Harrods | Feb 2023 - Now

Managing sales concessions and discounts to drive revenue and increase customer satisfaction and also handled customer inquiries and disputes related to sales concessions in a timely and professional manner. Also worked to resolve issues and maintain positive relationships with customers.

Customer relationship tools used: Seven-rooms , open table



● Human Resources Management

SalesEra | Jan 2023 - Mar 2023



● Human Resources Intern

SalesEra | Jan 2023 - Mar 2023

Assisted with recruiting efforts, such as posting job listings, screening resumes, and scheduling interviews (85%)
Helped to onboard new employees by completed paperwork, conducted orientations, and provided information about company policies (90%)
Managed research on industry trends and best practices related to HR (90%)
Approved that all changes to employee files are properly documented and approved by the appropriate authority (75%)
Assisting with and developing a recruitment campaign
Negotiating terms and conditions of employment with staff
Support management according to the strategy of the country and the global HR policy

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● Student

University of Portsmouth | Jan 2022 - Mar 2023

Modules Covered:
Global sustainability ,Financial Management, Corporate Strategy, International Marketing, International Business, Economics, Operation Management.

● System Engineer

ITTI PVT LTD | Oct 2019 - Nov 2021

Interacted and cooperated with a range of individuals throughout the development and maintenance of the project (95%)
Managed multiple projects, including projects with tight deadlines, delivering all projects on time and within (90%)
Conducted a cost-benefit analysis to develop a cost-effective project management system.
Ensured optimum efficiency across a company, from production to distribution (85%).
Handled responsibility as tester maintenance project in Oleo Singapore Project (90%)
Involved as a developer and as a tester in maintenance project for General Mills Project (90%)
As a skilled team leader, I grew a diverse team of 30 individuals from a small group of 2 members. Planned and managed projects and be able to coordinate the work of multiple teams. I navigated team dynamics with ease and empowered my team to work collaboratively to meet common goals and deliver projects on time (85%)
Ensuring constant updates to line managers through weekly project status reports and presenting monthly progress reports to senior management
Worked closely with sales and business development teams for pre-sales to secure new business opportunities, resulting in approx. 75% project wins

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● **Intern**

FTD Automation Private Limited | Feb 2019 - Mar 2019

Internship on PCB designing development for RF Amplifier for the CDMA transmitter project in FTD automation

● **Intern**

Karnataka Power Transmission Corp Ltd (Kptcl) | Dec 2017 - Jan 2018

Internship on Transmission planning in KPTCL

Education & Training

2022 - 2023 ● **University of Portsmouth**

Master's degree,

2015 - 2019 ● **New Horizon College Of Engineering**

Bachelor of Engineering (BE),

2002 - 2015 ● **a k ghosh memorial school**

maths with computer science,